



9 December 2019

To Ausdrill Employees,

REF: Voting Information for the Ausdrill Maintenance Enterprise Agreement 2019

CiVS is an independent voting service, which has been engaged to manage your enterprise agreement vote. CiVS have been appointed by Ausdrill to protect your privacy and ensure a fair and equitable vote result. All votes submitted will be **confidential** and **anonymous**. The information within this letter will assist you when voting for the coming enterprise agreement.

Voting Period:

Voting Opens: Tuesday, 17 December 2019 at 06:00 AWST
Voting Closes: Wednesday, 18 December 2019 at 12:00 AWST

Voting Instructions:



To lodge your vote online

1. Using an Internet Browser (e.g. Internet Explorer), enter the web address:
<https://ausdrill.civs.com.au>
2. Enter your Username and PIN supplied by CiVS via email and/or SMS.
3. Follow the on-screen instructions to register your vote.



To lodge your vote via SMS

1. When the vote opens, CiVS will send you an SMS asking:
"Do you vote in favour of the Ausdrill Maintenance Enterprise Agreement 2019?"
2. Reply to the SMS with a Yes or No.

Only votes lodged within the above voting period can be counted. You can only vote once and after you have submitted a vote it cannot be changed.

Help and Support Information:

Telephone support is available Monday – Friday, 09:00 – 17:00 AWST on 1300 798 994.

For information regarding the content of the agreement please contact your supervisor or HR representative.

Regards,



Mike Michael
Managing Director